**PCMS Finance Committee Meeting Agenda – Tues. Dec. 5, 2017**

**Regular Business**

* Public Comment- 3 minutes each
* Approval of Minutes
* Review Grant Requests
* AF thank-you letters – emailed in January, use prior year sample

**Financial Policies and Procedures**

* Technology Maintenance Fund discussion
* Staff Gift Fund distribution
* Policies and Procedures review by April, 2018
* review insurance coverage

**Miscellaneous**

* Book Fair summary
* CV Classic planning for next year – date and location
* Any DCSD eStore purchases greater than $5K require BOE approval
* Compile expenditure ideas for Dec. full Board meeting